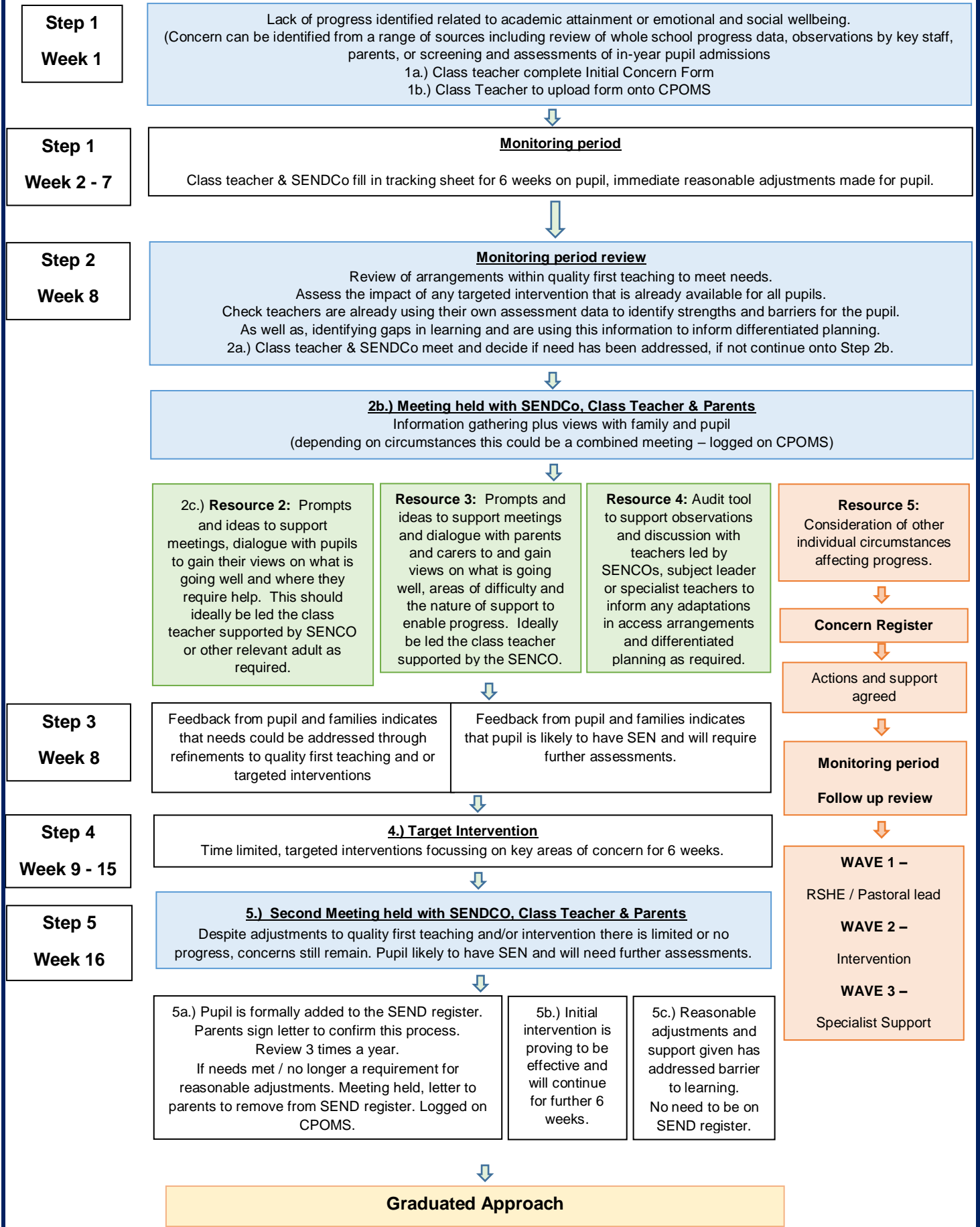




Early Identification Flowchart

Forest Skies Federation



Graduated Approach

Step 6
Week 17

ASSESS

Further individual assessments supported by SENCO and other key staff determine underlying needs and difficulties posing barriers to learning. May include referral to external agencies such as SALT or EP. Class teacher and SENDCO to meet and action – recorded on CPOMS.



PLAN / DO

Follow up meeting / further contact with family (and pupil as appropriate) to confirm that pupil requires additional SEND, identify outcomes to be achieved over a year.

Implementation period—12 weeks

Support plan with short term targets / details of additional provision shared with parents and pupils. Implementation of support plan monitored by class teacher with support from SENCO.



REVIEW

SENDCO, class teacher and other professionals meet to discuss review
SENDCO and class teacher to support plan reviewed with pupil and parents.

Step 7
Week 29

Outcome 1

Pupil continues on the SEND register with new targets

Outcome 2

Adjustments made, no longer barriers to learn. Removed from register.

Outcome 3

Significant barriers remain. EHCP process initiated by SENDCo.



Education Health Care Plan Needs Assessment

SENDCO to discuss EHCP process with parents to gather views and gain agreement. Child's views gained through pupil voice and ensure that they are involved in the process.



SENDCO to meet with class teacher and initiate additional outside agency to support evidence gathering process eg. EP / SALT / STT observations and or reports.



SENDCO to meet parents and share EHCP assessment request along with supporting evidence. Parents to sign consent and be provided with all materials submitted. Assessment submitted to LA by SENDCO.



Statutory timescales followed by LA for EHC needs assessment and plan development (CofP pg. 154). 20 week process.



Meet to review short time targets three times per year.
Annual review held by SENDCo – child, parent, professionals and class teacher to attend.

Outcome 1

EHCP ceased

Outcome 2

EHCP updated / maintained

Outcome 3

Decision to request specialist provision due to inability to meet need